



Dr. John D. Barge, State School Superintendent

July 11, 2011

MEMORANDUM

TO: System Test Coordinators

FROM: Tony Eitel
Director for Assessment Administration

SUBJECT: 2011 System Testing Coordinator Conferences

In preparation for the 2011-2012 school year, the Assessment Division of the Georgia Department of Education (GaDOE) will be conducting System Test Coordinator Conferences during the month of August.

The purpose of these conferences is to provide important information necessary for the successful administration of the 2011-2012 Georgia Student Assessment Program. All sessions will be held via webinar, using the Elluminate online platform. The Elluminate website can be accessed using the link provided; no password is needed.

<http://elluminate.gavirtualschool.org/testing>

All System Test Coordinators are required to attend one of the four half-day general sessions scheduled. The general session will focus on test administration topics common to all programs along with important updates across the state's assessment program. Also, we will discuss highlights and changes for each program for 2011 – 2012.

In addition to attending one of the general sessions, new System Test Coordinators are required to attend one of the two New System Test Coordinator Overview sessions. This session is designed to provide support for system staff new to overseeing the administration of the state assessment program. During this session, more detailed information about each testing program will be provided along with a review of resources available to support new System Test Coordinators. Although this session is developed with new staff in mind, everyone is welcome to attend. Again, please note that everyone must attend the general session.

All System Test Coordinators should register for the conference(s) at the following website, no later than August 1, 2011.

"Making Education Work for All Georgians"

<http://www.zoomerang.com/Survey/WEB22CMG4ZYV8Q/>

System Test Coordinators should feel free to invite other interested colleagues, (e.g., Special Education or Title III Coordinators). We ask that all attendees register.

The four repeating general session dates and times are listed below, as are the two repeating overview sessions for new System Test Coordinators.

Fall 2011 System Test Coordinator Conferences

Date	Session / Time
August 5, 2011	General Session: 9:00am – 12:00pm
August 9, 2011	General Session: 9:00am – 12:00pm New System Test Coordinator Overview: 1:30pm – 4:30pm
August 18, 2011	New System Test Coordinator Overview: 9:00am – 12:00pm General Session: 1:30pm – 4:30pm
August 19, 2011	General Session: 9:00am – 12:00pm

Thank you in advance for making plans to attend one of these important conferences. If you have any questions or need additional information related to these conferences, please contact Ms. Connie Caldwell at (404) 656-2668 or ccaldwel@doe.k12.ga.us.

cc: System Superintendents
Dr. John D. Barge, State School Superintendent
Dr. Mike Buck, Chief Academic Officer
Martha Reichrath, Ph.D., Deputy Supt. for Curriculum, Instruction, and Assessment
Melissa Fincher, Associate Supt. for Assessment and Accountability
GNETS Directors
RESA Directors