

# Pre-ID Labels

**Data Collections** 

# Agenda

- > Purpose
- Portal Access to Application
- Transmission Dates and Test Types
- Menu Options
- Upload Process Reminders
- Deleting Process
- > Error Report Items
- Report Enhancements
- Sign Off Requirements

## Purpose

Data collected through the Pre-ID data collection is used to generate labels that are included among the test materials sent from the test vendor to the school systems.

### The Pre-ID data collection is designed to

- help school systems report accurate demographic and program data on selected state-mandated assessments
- alleviate the need for students and/or teachers to bubble demographic and program data on answer documents
- assist in the accurate matching of assessment records to student record data reported at the end of the school year

### Portal Access to Pre-ID

Pre-ID is setup to allow access to the following district level users:

- FTE Coordinator
- Student Record Coordinator
- Assessment Coordinator.

These individuals are able to

- upload files
- delete data
- access reports

# Pre-ID Cycles & Test Types

- -There are three data collection cycles for Pre-ID labels:
- Cycle One August (08/22/2011-08/29/2011)
  - GHSWT Test Type '02'
  - EOCT Test Type '06'
- Cycle Two November (11/08/2011-11/22/2011)
  - 5<sup>th</sup> Grade Writing Test Type '05'
  - 8th Grade Writing Test Type '04'
  - GHSGT Test Type '01' Grad Test no longer included
- Cycle Three January (01/18/2012 02/03/2012)
  - CRCT Test Type '03'
  - EOCT Test Type '06'
  - CRCT-M Test Type '09' (test modified)
  - **■** RE Test Type 'RE' Reading First no longer valid type

# **Grades Per Test**

Cycle	When	Test Type	Description	Valid Grades
1	August	02	GHSWT – HS Writing	11
1	August	06	EOCT – End of Course	07-12
2	November	05	5 <sup>th</sup> Grade Writing	05
2	November	04	8 <sup>th</sup> Grade Writing	08
3	Jan/Feb	03	CRCT – Georgia Criterion- Referenced Competency Tests	03-08
3	Jan/Feb	09	CRCT –M (for students with IEP)	03-08
3	Jan/Feb	06	EOCT – End of Course	07-12

# Who and What To Report

- Pre-ID data is reported for active students.
  - Withdrawn students should not be extracted and reported in Pre-ID as they will not require labels for the designated test types.
- The Test IDs reported for a given cycle must be valid for that cycle.
- Same layout used for every cycle, but each cycle has data requirements specific to tests for that cycle.

## Layout - Data Elements

- System Code
- School Code
- Grade Level
- First Name
- Middle Initial
- ·Last name
- Student Number
- Report Period
- ·Gender
- Date of Birth
- SRC Code (Primary Exceptionality)
- •EL (English Learner, formerly ELL)
- Section 504

- Title I Reading
- Title I Mathematics
- Migrant
- •EIP
- Teacher Last Name
- Teacher First Name
- Test ID
- •GTID
- Course Number
- Course Section
- Online Indicator
- •Ethnic Flags (Hispanic, Am Indiian, Asian, Black, Pacific, White)

See the "Data Element Detail" document for definitions.

### **New This Year**

#### **EL (formerly ELL)**

#### **ENGLISH LEARNER – EL (formerly ELL - ENGLISH LANGUAGE LEARNER)**

indicates whether the student has been identified as having limited proficiency in English. EL students are eligible for participation in the state-funded ESOL program.

- Enter a 'Y' if the student has been tested and identified as EL.
- Enter 'M' if the student is no longer EL but is in the monitoring phase.
- Enter 'F' if the student has completed the two years of monitoring.
- Enter 'N' for all non-ELL students who have not be identified as EL at any point.

#### Must equal one of the following codes:

'Y' = Yes, student has limited English proficiency.

'N' = No, student does not have limited English proficiency

'M' = Student Monitored

'F' = Former EL Student – no longer monitored

Source: Data Element Detail

# **Layout Format**

											THE PARTY
E	lement ID	Layout ID	Element	Field Type	Format	Length	Starting Position	Ending Position	Description	Edits	Edit #
PF	RL001	L001	System Code	A	Xxx	3	1	В	School system code.	Must be an active school system code in the Facilities Database	E040
PF	RL002	L002	School Code	A	Xxxx	4	4	7	State school code	SCHOOL must be an <i>active</i> FTE school in the Facilities Database (where LIFE STAGE = '4' or '7' and REPORT FTE = "Yes").	E050
										Test ID invalid for grade levels at this school.	W061
										Number of students reported for school varies by more than 15% to the number of students reported in FTE cycle 1.	W5601
										No SRC Codes are reported for students in school, or more than 25% of students are reporting a SRC code.	W054
										No EOCT data uploaded for school with grades 9-12.	W5703
PF	RL003	L003	Grade Level	A	xx	2	8	9	Grade level in which the student was enrolled for the current school year	If Test ID = 01, grade level must equal "11".  If Test ID = 02, grade level must equal "11".	E716
										if Test ID = 03 or 09, then grade level must equal "03", or "04", or "05",or "06", or "07", or "08".	E718
										If Test ID = 04, grade level must equal "08".	E719

## Layout Edits

• Although the same type of information is reported in each cycle, it is important to note that each record must reference the Test ID that is valid for the cycle and the student's grade level. Edit rules will apply to the data as it is processed.

To review the edit rules, see the

2012 PRE-ID LABELS FILE LAYOUT

found at the following website:

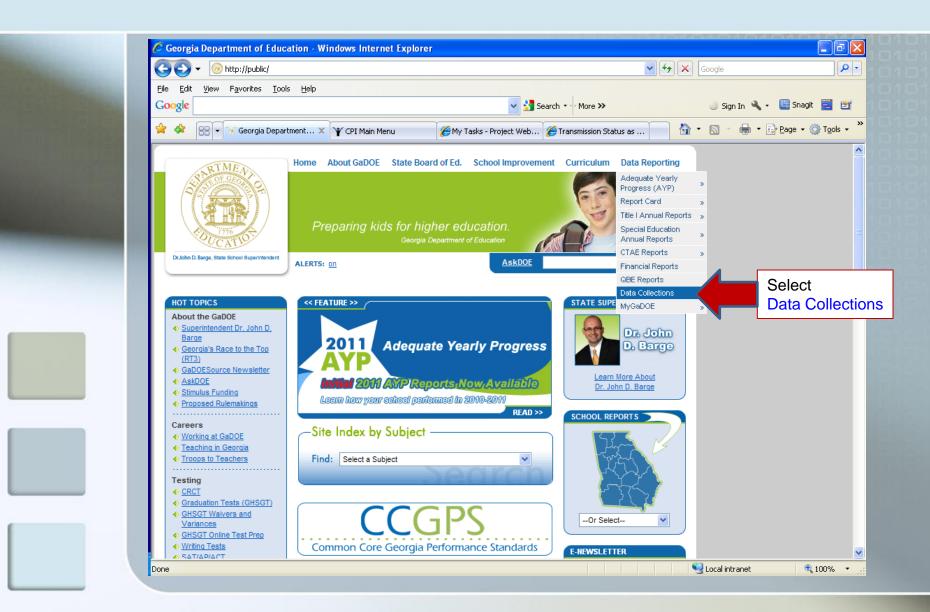
http://www.gadoe.org/pea\_infosys\_data.aspx?PageReq=PEAISDPreID

# Special Ed Warnings

A warning will be generated for a given school and Test ID, if either of the following conditions is true:

- No SRC\* codes are reported; or
- More than 25% of the students report an SRC code.
- \* SRC Code = Primary Area of Exceptionality

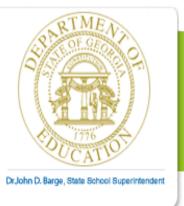
### Documentation on Public Website



### **Documentation**

Virtual School applications. It is also the entry point for local school system data coordinators cture access to the data transmission and error-checking applications. onal Technology General Information INFORMATION Conference Information illiams Facilities Resources Superintendent, FERPA Resources y Services Georgia Testing Identifier (GTID) Towers East Data Collection Presentations Hill Jr. Drive SE Race and Ethnicity Reporting Requirements and Resources 30334 Transmission Dates 63-6504 Records Retention Schedules @doe.k12.ga.us Collections Documentation lems with this Page Certified/Classified Personnel Information (CPI) Free/Reduced Price Meal Eligibility Full-Time Equivalent (FTE)/Class Size/FTE Data Survey Select Pre-ID Labels · Private School Report Pre-ID Labels Student Course Profile (SCP) Student Record (SR) Reports Education Thematic Maps Enrollment by Grade · Enrollment by Race, Gender and Grade Free/Reduced Price Meal Eligibility School Count by Type Application/Login Portal Login

### **Documentation**



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#### Pre-ID Labels

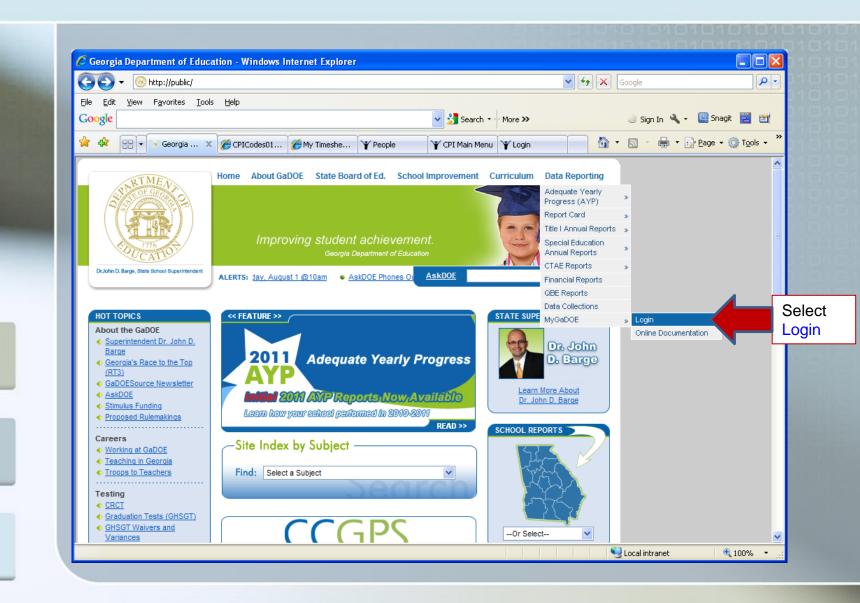
2012 Information

- Transmission Instructions
- File Layout
- Data Element Detail
- FAQ

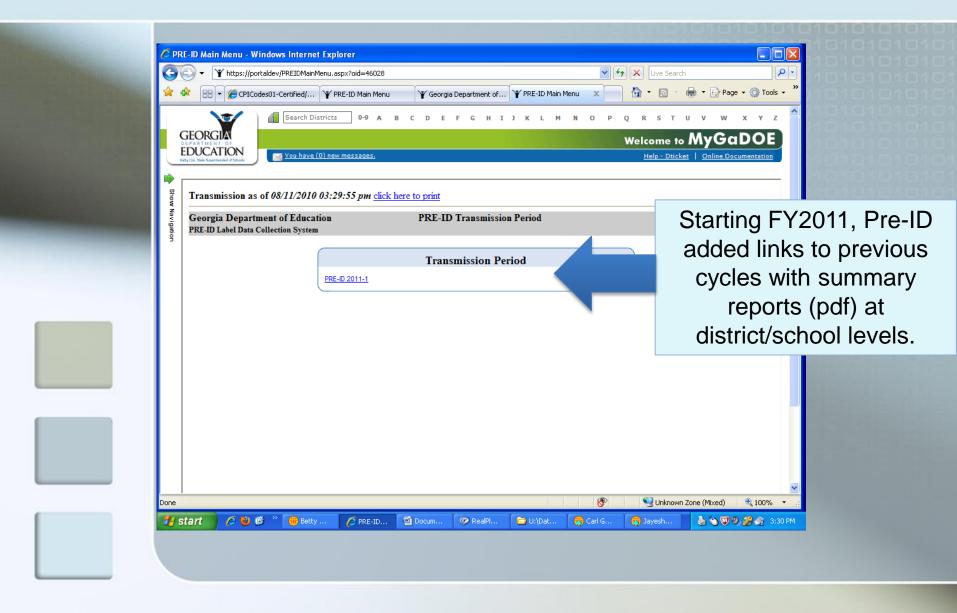
- Transmission Instructions
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- FAQ

CONTACT INFORMATION

### Portal Access to Pre-ID



### **Transmission Periods**



### Menu Items

Georgia Department of Education PRE-ID Labels Transmission Menu for 677 Irwin County PRE-ID Label Data Collection System (FY2011) 677-Irwin County PRE-ID Main Menu System is Ready to Sign Off, Please see the Sign Off Report. Status Line Upload PRE-ID File Error Report Pre-ID Label Count Verification Report Messages to districts at Sign Off Report - Student Count By Demographics and SubGroup menu footer **EOCT Count by Course Numbers** Delete Data Back To Transmission Status Menu This is a sample Message for PreID 08/09/2010

### **Upload Process**

- Multiple files for tests may be uploaded
  - Pre-ID will replace records with the same
     System ID, School ID, and Test ID (except EOCT).
  - For **EOCT**, it will replace records with the same **System ID**, **School ID**, **Test ID** AND **Course** #.
- Changes to data cannot be made online
  - Change data at the source and create new extract

### **Upload Process**

- Watch record counts via reports to make sure correct amount of data is being uploaded
  - We'll take a look at report enhancements

"Delete" option is available on menu to remove data as needed per school and test

# How does deleting work?

- •From Main Menu:
- Select "Delete Data"
  - Choose a school OR ALL schools
    - Select a Test Type OR ALL Test Types
- Warning:
  - "Are you sure you want to delete?"

Yes

No

#### Error Report Items

# **Error Report**

Errors (Ennn) must be resolved before signing off.

Pre-Id Error Report(Cycle 1)				
Error Code	Error Description	Total		
E292	All race fields cannot be "N".	4		
<u>E5703</u>	No EOCT data uploaded for school with grades 9-12.	1		
<u>W549</u>	PRE-ID: Student's age is above/below age range for this grade level. Please verify birthdate.	1		

Warnings (Wnnn) are "heads up" that some data may be irregular, or may be missing. Check these before signing off.

# Test Type Errors/Warnings

The following errors and warnings will be generated for missing Test Types that are required for a specific collection cycle:

- W5603 No EOCT data uploaded for school with grades 9-12 (Cycles 1&3)
- E5604 No GHSWT data uploaded for school with grade 11 (Cycle 1)
- E5606 No 5th grade writing data uploaded for school with grade 5 (Cycle 2)
- E5607 No 8th grade writing data uploaded for school with grade 8 (Cycle 2)
- E5608 No CRCT data uploaded for school with grades in range of 3 8 (Cycle 3)

# Age Calculation

### **E548**

- Based on reported Date of Birth
- Age calculated as of September 1, 2011
- Error when age is less than 4 years

### **Error Report Items**

## **EOCT Courses No Longer Valid**

**Error Code:** E729

**Error Description:** Course number not valid for EOCT.

Pre-Id Error Detail Report(Cycle 1)				
School Id		Student Id	Field Name	Field Content
	2050	157942317	Course Number	<b>27</b> .9 <b>560</b> 008
	2050	237776510	Course Number	<b>27</b> .0 <b>630</b> 038
	2050	252831520	Course Number	<b>27</b> .0 <b>560</b> 008

### **Error Report Items**

### What Course Numbers are Valid?

Courses ID	Course name
23.0610000	9th Literature and Comp
23.0510000	Am Literature and Comp
23.0530000	AP Language Comp (American Lit Comp)
23.0680000	IB English SL (Am Lit)
26.0120000	Biology I
26.0140000	AP Biology
26.0180000	IB Biology SL
26.0190000	IB Biology HL
27.0810000	Mathematics I
27.0910000	Accelerated Mathematics I
27.0820000	Mathematics II
27.0920000	Accelerated Mathematics II
40.0110000	Physical Science
45.0610000	General Economics
45.0620000	AP Macro
45.0630000	AP Micro
45.0650000	IB Economics SL
45.0810000	General US History
45.0820000	AP US History
45.0870000	IB History of Americas SL

# What Pre-ID is checking: NN.nNNnnn

23.0610000

For Complete
List, see
Appendix in the
Data Element
Detail
document

## REPORTS

Georgia Department of Education PRE-ID Label Data Collection System (FY2011) PRE-ID Labels Transmission Menu for 677 Irwin County 677-Irwin County

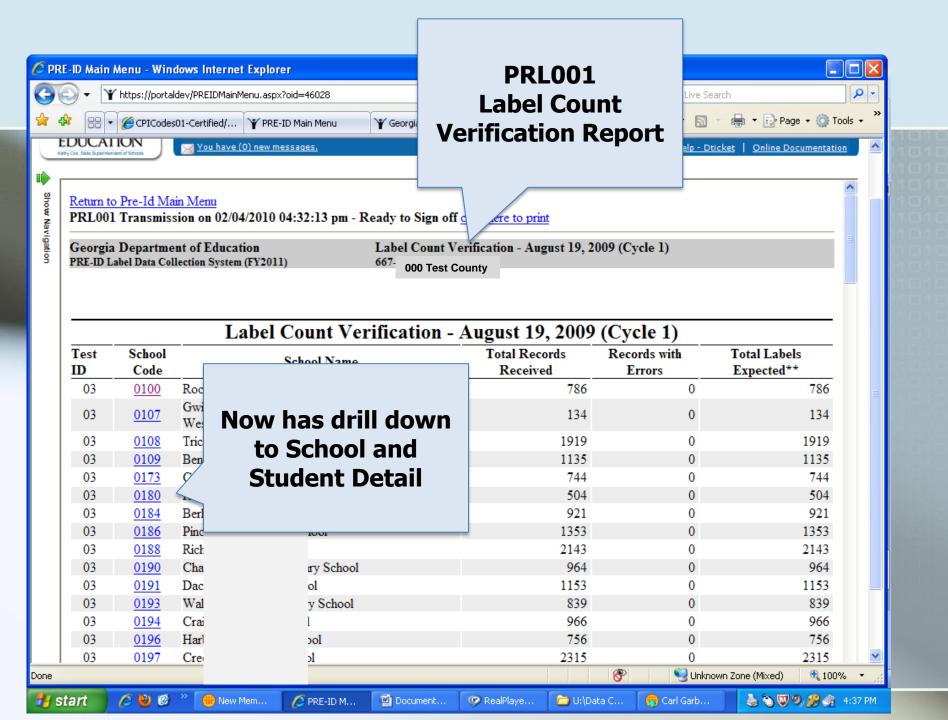
#### PRE-ID Main Menu

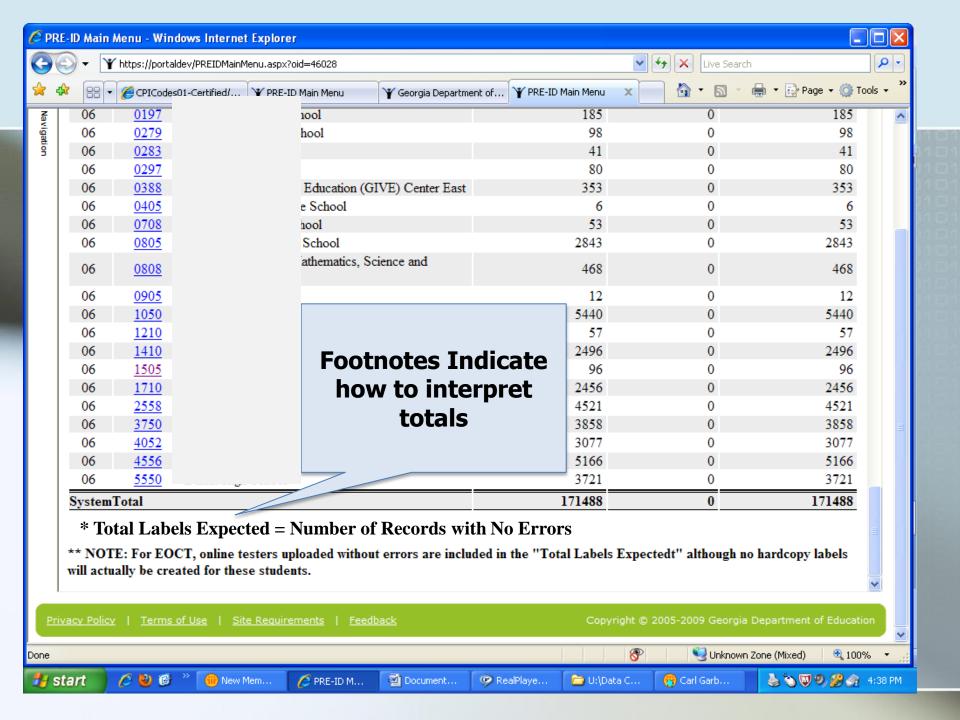
System is Ready to Sign Off, Please see the Sign Off Report.

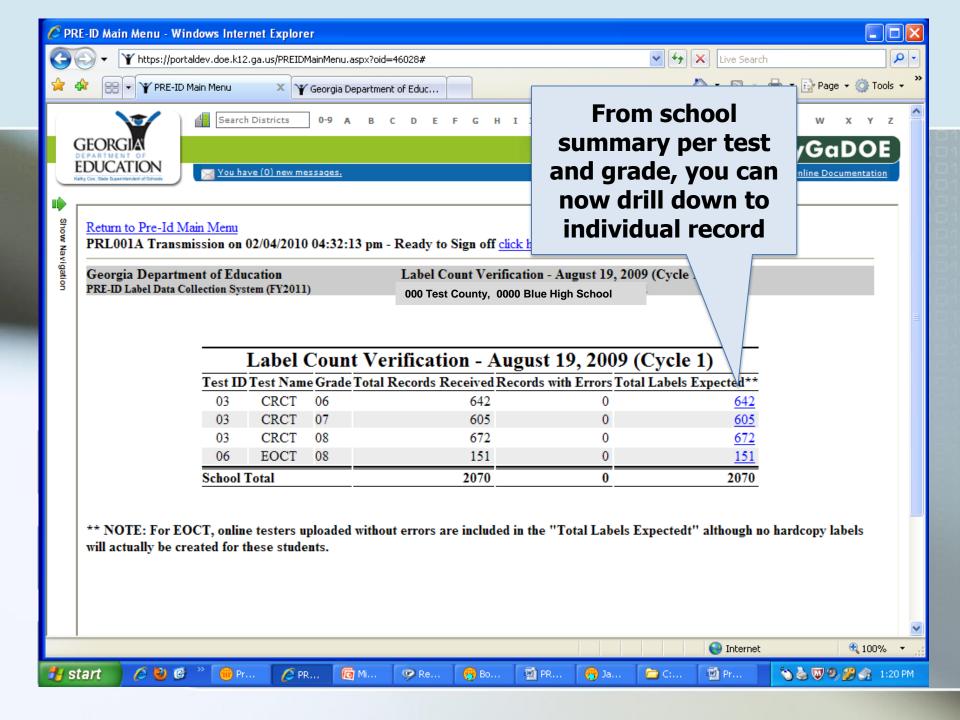
000 Test County

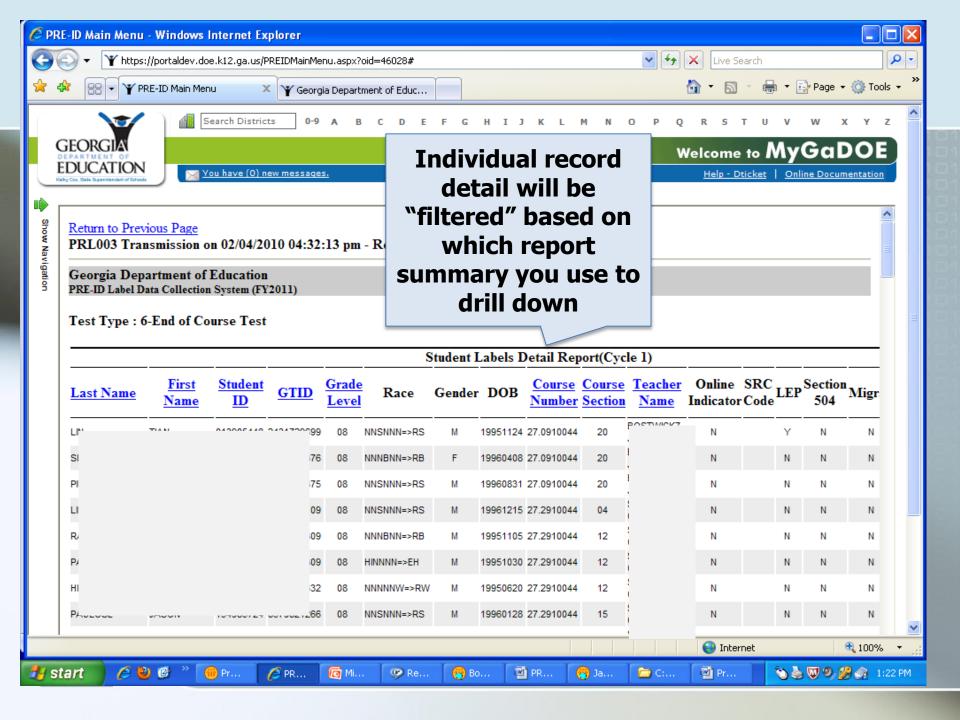
- Upload PRE-ID File
- Error Report
- Pre-ID Label Count Verification Report
- Sign Off Report Student Count By Demogram and SubGroup
- EOCT Count by Course Numbers
- Delete Data
- Back To Transmission Status Menu

Pre-ID Label Count Verification Report









## **REPORTS**

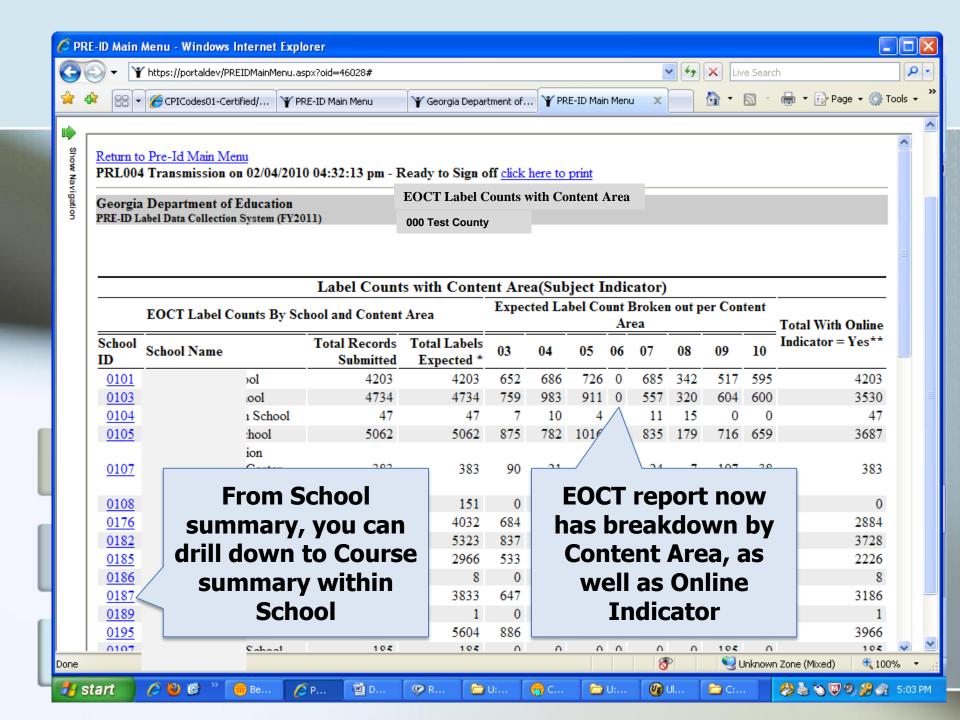
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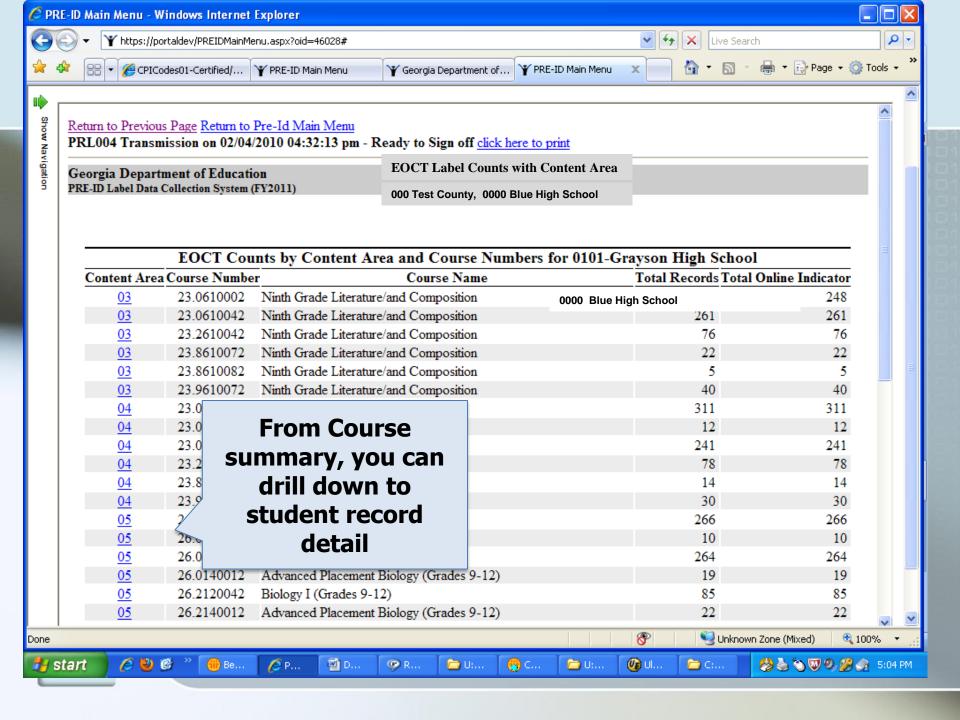
**EOCT Count by Course Number** 

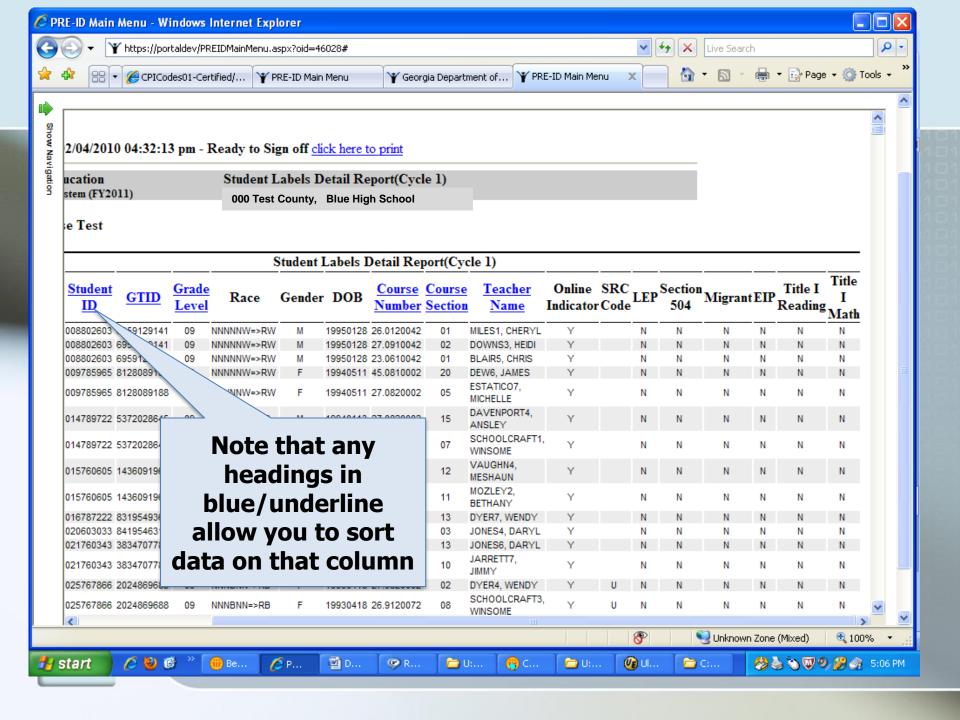


## **Content Area Designations**

#### Courses fall within Content Areas:

- 03 Ninth Grade Literature and Composition
- 04 American Literature and Composition
- \* 05 Biology
- 06 Physical Science
- \* 07 U.S. History
- 08 Economics/Business/Free Enterprise
- \* 10 Mathematics II





## REPORTS

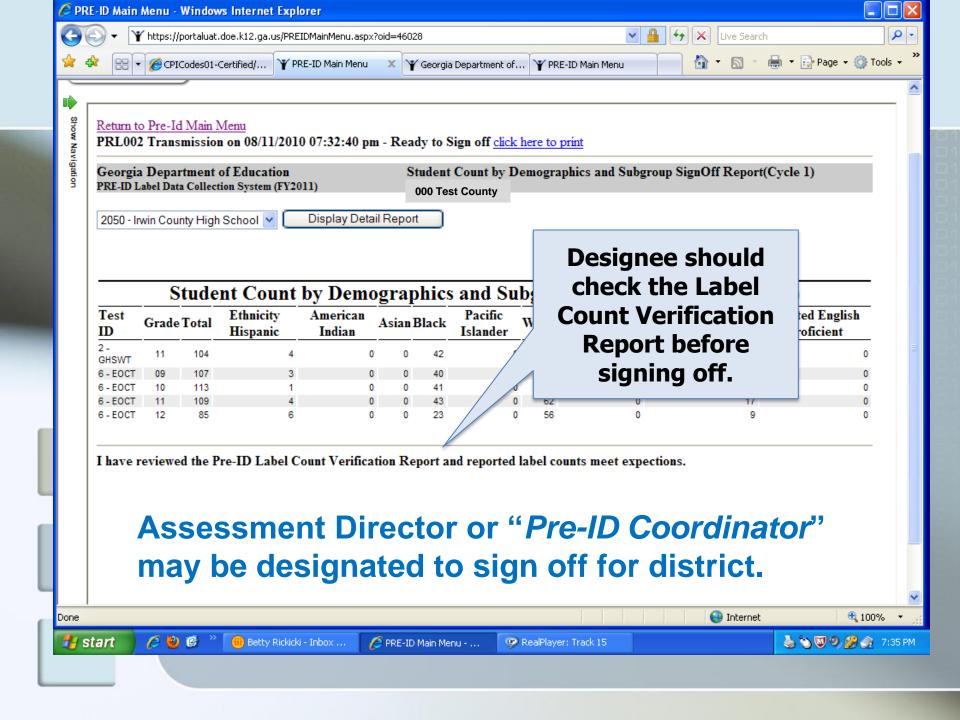
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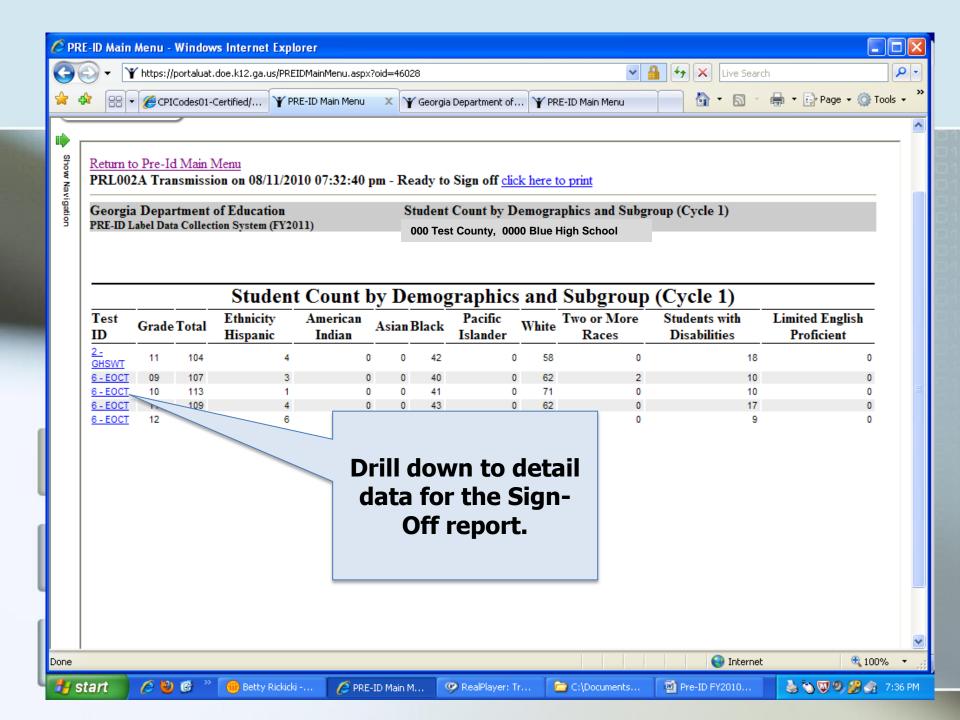
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Sign Off Report





## Questions?

- Issue dticket (dticket@doe.k12.ga.us) or
  - Call helpline at 800-869-1011

Thank you for your attention!