



# 21<sup>ST</sup> CENTURY COMMUNITY LEARNING CENTERS PROGRAM COMPLETION REPORT

Regina Hailey

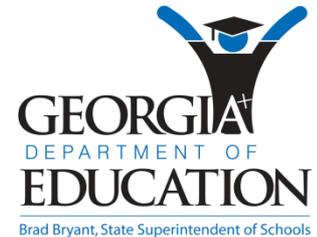
[rhailey@doe.k12.ga.us](mailto:rhailey@doe.k12.ga.us)

(404)656-4676

August 24, 2010

Brad Bryant, State Superintendent of Schools

“We will lead the nation in improving student achievement.”



# GRANTS ACCOUNTING INTRODUCTION

## ACCOUNTING APPLICATION

- COMPLETION REPORT APPLICATION



# COMPLETION REPORT

GRANTS - Windows Internet Explorer

https://portal.doe.k12.ga.us/Grants.aspx?Page=CompReport&ad=E&oid=46043

File Edit View Favorites Tools Help

Google Search

GRANTS

**GEORGIA DEPARTMENT OF EDUCATION** Welcome to MyGaDOE

You have (39) new messages.

Site Navigation: Home, Logout, Office of Finance and Business Operations, Grants Application, Regina Hailey, Account Information, Add to Favorites, Help - Dtticket

### Grants Application

Grants Details:

System ID:	Douglas County - 648	Fiscal Year:	2010
Grant Name:	Title IV-B, 21st Century Community Learning Centers (CFDA# 84.287) - 578	Version No:	Original
Grant Start Date:	07/01/2009	Grant End Date:	09/30/2010
LUA Fund Code:	462	Status:	New

(Completion Report) (Reports)

Search (Grant Expenditures) (Contact Info) (Audit Trail) (Variance)

Load	Save	Submit	Print
<b>Expenditure Details:</b>			
Approved Grant	Funds Received / Requested	7/1/2009-6/30/2010 Expenditures	7/1/2010-9/30/2010 Expenditures
\$1,543,406.00	\$999,845.43	\$0.00	\$0.00
		Total Expenditures	Received Amount (Cash Shortage) Variance
		\$0.00	\$999,845.43 0%

**Grant Budget**

Function	Object	Amount Budgeted	7/1/2009-6/30/2010 Expenditures	7/1/2010-9/30/2010 Expenditures
		0	0	

Add Cancel

Function	Object	Amount Budgeted	7/1/2009-6/30/2010 Expenditures	7/1/2010-9/30/2010 Expenditures	Variance	Budget vs Expenses Diff
No Data Found.....						

Comment

I Regina Hailey hereby certify that, to the best of my knowledge, this Grant Expenditure Report is true and complete; and accounting records are on file to document the expenditures reported.

Privacy Policy | Terms of Use | Site Requirements | Feedback Copyright © 2005-2009 Georgia Department of Education

# SELECT 21<sup>ST</sup> CCLC GRANT

**GRANTS - Windows Internet Explorer**

https://portal.doe.k12.ga.us/Grants.aspx?Page=CompReport&ad=E&oid=46043

**GEORGIA DEPARTMENT OF EDUCATION** Welcome to MyGaDOE

**Grants Application**

Completion Report | Reports

Search | Variance

Search | Print

Selection Criteria:

Fiscal Year:	2009	System Id:	
System Name:	Douglas County - 648	Grant No:	
Grant Name:	Title IV-B, 21st Century Community Learning Centers (CFDA# 84.287) - 578	Status:	ALL
LUA Fund Code:			

List Of Completion Reports:

You will need to select 21<sup>st</sup> CLC grant and then hit "search"

Privacy Policy | Terms of Use | Site Requirements | Feedback

Copyright © 2005-2009 Georgia Department of Education

Done

Start | Regina Hailey | GRANTS - Win... | Vendor Mainten... | Microsoft Pow... | Amy Lacher/Sl... | Shaun Thompso... | 11:10 AM

# OPEN GRANT IN APPLICATION

The screenshot shows a web browser window with the URL <https://portal.doe.k12.ga.us/Grants.aspx?Page=CompReport&ad=E&oid=46043>. The page is titled "Grants Application" and includes a navigation menu on the left with links for Home, Logout, Office of Finance and Business Operations, and Grants Application. The main content area shows a "Completion Report" section with search filters for Fiscal Year (2010), System Name (Douglas County - 648), Grant Name (Title IV-B, 21st Century Community Learning Centers (CFDA# 84.287) - 578), and Grant No. Below the filters is a table titled "List Of Completion Reports" with the following data:

System	Grant	Version	Total Budget	Funds Received	Total Expenditures	Balance	Status
Douglas County - 648	Title IV-B, 21st Century Community Learning Centers (CFDA# 84.287) - 578	Original	\$1,543,406.00	\$999,845.43			New

A pencil icon is visible in the rightmost column of the table row. Below the table, the text "Once you have pulled up the grant, then click on the pencil." is displayed. The footer of the page includes links for Privacy Policy, Terms of Use, Site Requirements, and Feedback, and a copyright notice for 2005-2009 Georgia Department of Education.

# LOAD BUDGET FROM CONSOLIDATED APPLICATION

GRANTS - Windows Internet Explorer

https://portal.doe.k12.ga.us/Grants.aspx?Page=CompReport&ad=E8old=46043

GRANTS

Welcome to MyGaDOE

You have (39) new messages.

Site Navigation

- Home
- Logout
- Office of Finance and Business Operations
- Grants Application
- Regina Hailey
- Account Information
- Add to Favorites
- Help - Dticket

Grants Application

Grants Details:

System ID: Douglas County - 648 Fiscal Year: 2010

Grant Name: Title IV-B, 21st Century Community Learning Centers (CFDA# 84.287) - 578 Version No: Original

Grant Start Date: 07/01/2009 Grant End Date: 09/30/2010

LUA Fund Code: 462 Status: New

(Completion Report) Reports

Search (Grant Expenditures) Contact Info Audit Trail Variance

Load Save Submit Print

Expenditure Details:

Approved Grant	Funds Received / Requested	7/1/2009-6/30/2010 Expenditures	7/1/2010-9/30/2010 Expenditures	Total Expenditures	Received Amount (Cash Shortage)	Variance
\$1,543,406.00	\$999,845.43	\$0.00	\$0.00	\$0.00	\$999,845.43	0%

Grant Budget

Function	Object	Amount Budgeted	7/1/2009-6/30/2010 Expenditures	7/1/2010-9/30/2010 Expenditures
		0	0	0

Add Cancel

Function	Object	Amount Budgeted	7/1/2009-6/30/2010 Expenditures	7/1/2010-9/30/2010 Expenditures	Variance	Budget vs Expenses Diff
No Data Found.....						

Comment

I Regina Hailey hereby certify that, to the best of my knowledge, this Grant Expenditure Report is true and complete; and accounting records are on file to document the expenditures reported.

Click on the load button.

Privacy Policy | Terms of Use | Site Requirements | Feedback

Copyright © 2005-2009 Georgia Department of Education

Start | Regina Hailey - ... | GRANTS - Win... | Microsoft Pow... | Internet | 100% | 11:18 AM

# CURRENT YEAR BUDGET

GRANTS - Windows Internet Explorer  
 https://portal.doe.k12.ga.us/Grants.aspx?Page=CompReport&ad=E&oid=46043

GRANTS

Welcome to MyGaDOE  
 Help - Dtticket | Online Documentation

You have (39) new messages.

Site Navigation  
 Home  
 Logout

Office of Finance and Business Operations  
 Grants Application

Regina Hailey  
 Account Information  
 Add to Favorites  
 Help - Dtticket

Hide Navigation

Grant Name: Title IV-B, 21st Century Community Learning Centers (Title IV-B)  
 Grant Start Date: 07/01/2008  
 LUA Fund Code: 462  
 Period: 09/30/2009  
 Grant End Date: 09/30/2009  
 Status: Closed

Completion Report | Reports

Search | Grant Expenditures | Contact Info | Audit Trail | Variance

ReOpen | Print

Expenditure Details:

Approved Grant	Funds Received / Requested	7/1/2008-6/30/2009 Expenditures	7/1/2009-9/30/2009 Expenditures	Total Expenditures	Received Amount (Cash Shortage)	Variance
\$1,449,965.00	\$1,331,888.48	\$1,331,888.48	\$0.00	\$1,331,888.48	\$0.00	91.86%

Grant Budget

Function	Object	Amount Budgeted	7/1/2008-6/30/2009 Expenditures	7/1/2009-9/30/2009 Expenditures	Variance	Budget vs Expenses Diff
1000 - INSTRUCTION		\$772,317.00	\$751,135.60		97.26%	\$21,181.40
	110 - TEACHERS	\$459,530.00	\$482,071.75			(\$22,541.75)
	140 - AIDES AND PARAPROFESSIONALS	\$180,444.00	\$166,875.64			\$13,568.36
	220 - FICA	\$48,958.00	\$49,602.07			(\$644.07)
	300 - PURCHASED PROFESSIONAL AND TECHNICAL SERVICES	\$24,450.00	\$15,650.00			\$8,800.00
	610 - SUPPLIES	\$17,585.00	\$16,235.94			\$1,349.06
	611 - Supplies - Technology Related	\$4,000.00	\$2,789.11			\$1,210.89
	615 - EXPENDABLE EQUIPMENT	\$0.00	\$4,376.82			(\$4,376.82)
	642 - BOOKS (OTHER THAN TEXTBOOKS) AND PERIODICALS	\$16,000.00	\$10,709.09			\$5,290.91
	810 - DUES AND FEES	\$21,350.00	\$2,825.18			\$18,524.82
2100 - PUPIL SERVICES		\$147,920.00	\$131,458.15	\$0.00	88.87%	\$16,461.85
	300 - PURCHASED PROFESSIONAL AND	\$135,568.00	\$125,347.40			\$10,220.60

ALL EXPENSES ARE INPUT FOR GRANT PERIODS

A DE147 will be created if your expenses are more than your funds received.

Privacy Policy | Terms of Use | Site Requirements | Feedback

Copyright © 2005-2009 Georgia Department of Education

Done  
 Start | Regina Hailey - ... | GRANTS - Win... | Microsoft Pow... | Internet | 100% | 11:21 AM

# CERTIFICATION BOX

GRANTS - Windows Internet Explorer

https://portal.doe.k12.ga.us/Grants.aspx?Page=CompReport&acl=E&oid=46043

File Edit View Favorites Tools Help

Google Search

GRANTS

Welcome to MyGaDOE

You have (39) new messages.

Help - Dticket Online Documentation

Category	Item	Amount	Amount	Amount	Amount	Amount
	611 - Supplies - Technology Related	\$2,110.00	\$1,419.87			\$690.13
	615 - EXPENDABLE EQUIPMENT	\$2,100.00	\$2,488.66			(\$388.66)
	616 - EXPENDABLE COMPUTER EQUIPMENT	\$4,100.00	\$3,795.00			\$305.00
	810 - DUES AND FEES	\$0.00	\$240.00	\$0.00		(\$240.00)
2700 - STUDENT TRANSPORTATION SERVICE		\$138,201.00	\$130,926.29		94.74%	\$7,274.71
	180 - BUS DRIVERS	\$79,191.00	\$78,573.25			\$617.75
	220 - FICA	\$6,058.00	\$6,005.54			\$52.46
	620 - ENERGY	\$52,952.00	\$46,347.50			\$6,604.50
2800 - SUPPORT SERVICES - CENTRAL		\$12,257.00	\$7,254.84		59.19%	\$5,002.16
	190 - OTHER MANAGEMENT PERSONNEL	\$5,720.00	\$5,720.00			\$0.00
	220 - FICA	\$437.00	\$437.59			(\$0.59)
	300 - PURCHASED PROFESSIONAL AND TECHNICAL SERVICES	\$1,500.00	\$0.00			\$1,500.00
	610 - SUPPLIES	\$1,600.00	\$591.25			\$1,008.75
	611 - Supplies - Technology Related	\$200.00	\$0.00			\$200.00
	615 - EXPENDABLE EQUIPMENT	\$200.00	\$0.00			\$200.00
	616 - EXPENDABLE COMPUTER EQUIPMENT	\$2,600.00	\$506.00			\$2,094.00
2900 - OTHER SUPPORT SERVICES		\$91,911.00	\$49,073.28	\$0.00	53.39%	\$42,837.72
	191 - OTHER ADMINISTRATIVE PERSONNEL	\$71,800.00	\$38,433.53			\$33,366.47
	220 - FICA	\$5,493.00	\$2,939.01			\$2,553.99
	610 - SUPPLIES	\$5,763.00	\$1,882.74			\$3,880.26
	610 - SUPPLIES	\$0.00	\$400.00	\$0.00		(\$400.00)
	616 - EXPENDABLE COMPUTER EQUIPMENT	\$1,657.00	\$1,595.00			\$62.00
	642 - BOOKS (OTHER THAN TEXTBOOKS) AND PERIODICALS	\$7,198.00	\$3,823.00			\$3,375.00

Comment

I Mark Dingee hereby certify that to the best of my knowledge and belief, the data reported herein are true and complete and accounting records are on file to document the expenditures reported.

CLICK ON CERTIFICATION BOX

# CONTACT INFORMATION

GRANTS - Windows Internet Explorer

https://portal.doe.k12.ga.us/Grants.aspx?Page=CompReport&ad=E&oid=46043

File Edit View Favorites Tools Help

Google Search

GRANTS

Welcome to MyGaDOE

You have (39) new messages.

Help - Dtticket Online Documentation

Site Navigation

- Home
- Logout
- Office of Finance and Business Operations
- Grants Application
- Regina Hailey
- Account Information
- Add to Favorites
- Help - Dtticket

Hide Navigation

## Grants Application

Grants Details:

System ID:	Douglas County - 648	Fiscal Year:	2009
Grant Name:	Title IV-B, 21st Century Community Learning Centers (CFDA# 84.287) - 578	Version No:	Original
Grant Start Date:	07/01/2008	Grant End Date:	09/30/2009
LUA Fund Code:	462	Status:	Closed

(Completion Report) Reports

Search Grant Expenditures Contact Info Audit Trail Variance

Print

### Contact Information:

First Name:	Mark	Last Name:	Dingee
Telephone No:	770-651-2266	Fax No:	770-920-4115
Email Address:	mark_dingee@doe.k12.ga.us		

Click on the Contact Info Tab

Privacy Policy | Terms of Use | Site Requirements | Feedback

Copyright © 2005-2009 Georgia Department of Education

Done

Regina Hailey - ... GRANTS - Win... Microsoft Pow...

Internet 100%

11:30 AM

# REFUND TAB

GRANTS - Windows Internet Explorer  
 https://portal.doe.k12.ga.us/Grants.aspx?Page=CompReport&acl=E&oid=46043  
 Search | Share | Sidewiki | Check | Translate | AutoFill | Sign In

**GEORGIA DEPARTMENT OF EDUCATION** Welcome to MyGaDOE  
 You have (39) new messages. Help - Dticket | Online Documentation

**Grants Application**

System ID: Turner County - 742 | Fiscal Year: 2009  
 Grant Name: Title IV-B, 21st Century Community Learning Centers (CFDA# 84.287) - 578 | Version No: Original  
 Grant Start Date: 07/01/2008 | Grant End Date: 09/30/2009  
 LUA Fund Code: 462 | Status: Closed

Search | Grant Expenditures | Refund Payment | Contact Info | Audit Trail | Variance

ReOpen | Print

**Expenditure Details:**

Approved Grant	Funds Received / Requested	7/1/2008-6/30/2009 Expenditures	7/1/2009-9/30/2009 Expenditures	Total Expenditures	Received Amount (Cash Shortage)	Variance
\$330,862.00	\$286,151.78	\$285,897.49	\$0.00	\$285,897.49	\$254.29	86.41%

**Grant Budget**

Function	Object	Amount Budgeted	7/1/2008-6/30/2009 Expenditures	7/1/2009-9/30/2009 Expenditures
		0	0	

Function	Object	Amount Budgeted	7/1/2008-6/30/2009 Expenditures	7/1/2009-9/30/2009 Expenditures	Variance	Budget vs Expenses Diff
1000 - INSTRUCTION		\$168,178.00	\$148,552.77		88.33%	\$19,625.23
	110 - TEACHERS	\$46,900.00	\$41,776.00			\$5,124.00
	110 - TEACHERS	\$23,050.00	\$21,158.00			\$1,892.00
	140 - AIDES AND PARAPROFESSIONALS	\$56,500.00	\$48,026.74			\$8,473.26
	140 - AIDES AND PARAPROFESSIONALS	\$14,160.00	\$17,113.85			(\$2,953.85)
	200 - EMPLOYEE BENEFITS	\$4,295.00	\$4,295.66			(\$88.66)
	200 - EMPLOYEE BENEFITS	\$1,183.00	\$1,889.47			(\$706.47)
	200 - EMPLOYEE BENEFITS	\$1,040.00	\$0.00			\$1,040.00

If your expenditures are less than your funds received, a refund tab will show

Done | Internet | 100% | Start | Regina Hailey - ... | GRANTS - Win... | Microsoft Pow... | 11:33 AM

# REFUND

GRANTS - Windows Internet Explorer  
https://portal.doe.k12.ga.us/Grants.aspx?Page=CompReport&ad=E&oid=46043  
File Edit View Favorites Tools Help  
Google Search Share Sidewiki Check Translate AutoFill Sign In  
Favorites Suggested Sites AOL for Broadband Free Hotmail Web Slice Gallery  
GRANTS

**GEORGIA DEPARTMENT OF EDUCATION**  
Welcome to MyGaDOE  
You have (39) new messages.  
Help - Docket Online Documentation

Site Navigation  
Home  
Logout  
Office of Finance and Business Operations  
Grants Application  
Regina Hailey  
Account Information  
Add to Favorites  
Help - Docket  
Hide Navigation

### Grants Application

Grants Details:

System ID:	Turner County - 742	Fiscal Year:	2009
Grant Name:	Title IV-B, 21st Century Community Learning Centers (CFDA# 84.287) - 578	Version No:	Original
Grant Start Date:	07/01/2008	Grant End Date:	09/30/2009
LUA Fund Code:	462	Status:	Closed

(Completion Report) Reports

Search | Grant Expenditures | Refund Payment | Contact Info | Audit Trail | Variance

Check Number: 30241      Check Date: 9/23/2009      Check Amount: \$254.29      Date Received: 9/28/2009

**Send Refunds to the following address**  
Georgia Department of Education  
Grants Accounting  
205 Jesse Hill Jr dr, SE  
1652 East Tower  
Atlanta GA 30334

**INSERT THE CHECK NUMBER AND DATE**

# COMPLETION REPORT

- Based on last “APPROVED” budget in Consolidated Application.
- Must use Function & Object Codes that are approved by the 21<sup>st</sup> CCLC program
- Due 30 days after end of grant period
- **Do NOT update your completion report until all of your invoices have been paid to your system by GaDOE**
- Program and Accounting **MUST** communicate!

# GRANTS ACCOUNTING TEAM

DELLA KILPATRICK  
ACCOUNTING MANAGER  
(404-656-4668)  
[dwkilpatrick@doe.k12.ga.us](mailto:dwkilpatrick@doe.k12.ga.us)

DARLENE LESLIE  
GRANTS ACCOUNTANT  
(404-656-5553)  
[dleslie@doe.k12.ga.us](mailto:dleslie@doe.k12.ga.us)

REGINA HAILEY  
GRANTS ACCOUNTANT  
(404-656-4676)  
[rhailey@doe.k12.ga.us](mailto:rhailey@doe.k12.ga.us)

FAX: 404-657-5512