

160-4-4-.01 MEDIA PROGRAMS.

(1) REQUIREMENTS.

(a) Each local board of education shall adopt a media policy that

1. Provides for the establishment of a media committee at the system level and at each school.

2. Requires development of procedures for the school system and for

(i) Selecting materials locally,

(ii) Handling requests for reconsideration of materials,

(iii) Considering gifts of instructional resources,

(iv) Using non-school owned materials,

(v) Complying with copyright law.

(b) The local school superintendent shall appoint a system media contact person to serve as liaison to the department.

(c) Each school shall have a media center staffed by media personnel in accordance with Rule 160-5-1-.22 Personnel Required and shall develop processes to implement system media policy and procedures. The following shall be included in school media program implementation.

1. A plan for flexibly scheduled media center access for students and teachers in groups or as individuals simultaneously throughout each instructional day. Accessibility shall refer to the facility, the staff, and the resources and shall be based on instructional need.

2. A media committee that makes recommendations and decisions related to planning, operation, evaluation and improvement of the media program. This committee shall annually evaluate media services and develop a multi-year media plan for budget and services priorities.

3. Collaborative planning that includes joint determination by media specialist and teachers to ensure use of media center resources and services that support on-going classroom instruction and implementation of the state-adopted curriculum.

Authority O.C.G.A. § 20-2-167; 20-2-168(b); 20-2-182(f); 20-2-184.

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