

Georgia Department of Education
160-5-1-.36 LOCAL SCHOOL BOARD GOVERNANCE

Proposed Timeline and Checklist

Notice: This timeline is intended to serve as a planning tool for local school boards and is not intended to circumvent State law and State Board of Education rule.

- November 2010 – January 1, 2011, Local Board of Education begins review of State Board of Education local board governance standards including the model code of ethics and the newly adopted State Board of Education Rule 160-5.1-.36 Local School Board Governance.
- December 2010 – Local Board of Education members and newly elected members attend Georgia School Boards Association’s Annual Winter Conference.
- No later than February 8, 2011, Local Board of Education members agree to and adopt, at a minimum, the State Board of Education’s model code of ethics including the conflict of interest provisions. The adoption must be at a regularly scheduled local board meeting.
- No later than February 8, 2011, Local Board of Education submits its adopted code of ethics including the conflict of interest provision to:
Georgia State Board of Education
Local Board Governance
205 Jesse Hill Jr., Dr.
Suite 2053 Twin Towers East
Atlanta, Georgia 30334
- December 2010 – November 30, 2011, newly elected Local Board of Education members begin meeting the training requirements currently in O.C.G. A. 20-2-230.
- Beginning January 1, 2011, and as appropriate thereafter, if offering candidacy for election or re-election to a local board of education, file an affidavit with the local election officer prior to the time of qualifying, affirming compliance with the State Board of Education’s policy on training for members of local boards of education, the code of ethics of the local board of education, and the conflict of interest provisions applicable to members of local boards of education.
- Beginning January 1, 2011, whenever a member of a local board of education moves his/her domicile from the district which that person represents, he/she must provide written notification of such move to the secretary of the local board of education and the election superintendent within ten days of such move.
- Beginning January 1, 2011, local school superintendents shall submit to the State Board of Education the names and contact information of all local board members. The names and contact information should be sent to the Georgia Department of Education at LocalBoardGovernance@doe.k12.ga.us in an Excel document and should include the full name, address, and when applicable, email address.

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- No later than October 1, 2011, (or until such date as determined by the State Board of Education) local board of education adopts a training program (plan), at a minimum, aligned to the State Board of Education local board governance standards.

- Beginning July 1, 2012, and annually thereafter, the local board of education submits disclosure of compliance with State Board of Education's policy on training for members of local boards of education, the code of ethics of the local board of education, and the conflict of interest provisions applicable to members of local boards of education.

No later than July 1, 2011, local board of education adopts policies regarding nepotism to ensure compliance with State Board of Education Rule 160-5-1-.36 Local School Board Governance section (5).