

September 29, 2004

**MEMORANDUM**

**TO:** Superintendents, RESAs, State Schools

**FROM:** Ida H. Love, Ph.D.  
Deputy State Superintendent of Schools

**SUBJECT:** Recommended Textbooks

The State Board of Education approved at its regular meeting on September 9, 2004, the State Recommended Textbook/Instructional Materials List for K-12 Social Studies, and K-12 Fine Arts. **These titles are recommended selections only.** School systems may use state textbook money to purchase titles from the recommended list or to purchase other textbooks and instructional materials not included on the list.

This list is available on the Department's Web site, [www.doe.k12.ga.us](http://www.doe.k12.ga.us). Go to "Learning", click on "Courses/Books", then "Textbooks and Course Materials." Once you are in *The Georgia Textbook/Instructional Materials Guide*, click on the "List of K-12 Social Studies and K-12 Fine Arts (2004)" under the "Listing of State-Recommended Textbooks by Subject Area (2002-Present)." We will post a longer list of these recommended materials on the Web site later. This longer list will contain extensive information supplied by publishers.

To assist the publishers in making timely deliveries, we suggest that you provide them with predictions of your anticipated needs at least by April 1, 2004. Please feel free to contact publishers for samples and other information about the recommended textbooks and instructional materials.

The following documents, which will also be posted on the Web site, may assist you with planning and making textbooks and instructional materials selections:

- Textbook/Instructional Materials Evaluation Form
- Local School System Adopted Materials Report Form

For our planning purposes, the Georgia Department of Education requests a listing of the resources that schools and systems adopt. When you adopt your materials, please complete and return the "Local School System Adopted Materials Report Form", which is found on the

Department's Web site. Please complete and return this form indicating your adopted resources by **June 3, 2005**.

If you have questions or need assistance, please contact Ms. Phyllis Martin by telephone at (404) 651-7272 or via e-mail at [pmartin@doe.k12.ga.us](mailto:pmartin@doe.k12.ga.us).