

160-5-1-.07 STUDENT DATA COLLECTION.

(1) DEFINITIONS.

(a) **Adequate Yearly Progress (AYP) data** –data used to make federally-required annual AYP determinations for all schools and systems in the state.

(b) **Assessment data** – results data for those students assessed on the state required assessments.

(c) **Certification** – the process whereby a local school district superintendent officially attests to the fact that data his or her school district has submitted to the Department is accurate.

(d) **Georgia Testing Identifier (GTID)** – a unique, unchangeable, random ten digit number containing neither leading or trailing zeroes, nor three or more contiguous numbers that are the same, (ex. 111, 2222, etc.) assigned on a permanent basis to each student enrolled in a publicly funded K-12 Georgia school or program.

(e) **Student Record** – the state’s required end-of-year student data collection.

(2) REQUIREMENTS.

(a) Local school systems shall report all student and staff information in accordance with the guidelines and timelines as published by the Georgia Department of Education (GaDOE) and posted on the department’s website.

(b) AYP Certification Requirement

1. All local school districts must certify their AYP data by the annual deadline set by the GaDOE, unless the GaDOE has approved a district extension request.

2. A local school district may request an extension of the AYP Certification deadline only in the case of an unforeseen or emergency situation. A request to extend the deadline must be made in writing to the State Superintendent of Schools.

3. A local district may request an appeal of AYP determinations only if the local school district has complied with all data reporting requirements, including Student Record data, assessment data, and certification data for AYP.

(c) Local school systems shall maintain the confidentiality of student data in accordance with the Family Educational Rights and Privacy Act (FERPA).

(d) A student who is not in attendance on the first day of school but was expected based on prior year enrollment, shall be withdrawn as a no-show student and shall not be included in any enrollment or attendance counts.

(e) Georgia Testing Identifier.

1. Each student enrolling or enrolled in a publicly funded K-12 Georgia school or program shall be assigned a Georgia Testing Identifier (GTID). The GTID assigned to a student is the student's unique identifier that shall not change. Students can only be assigned one GTID.

2. The department shall provide, to each local school system, an electronic data system for the creation, tracking and maintenance of the GTID.

3. Local school systems shall accurately record the GTID on all state assessment answer documents whether this is accomplished through a pre-printed label, manually bubbled in by hand, or other GaDOE approved method.

4. The GTID shall be the primary student identifier for all reports and files submitted to the GaDOE, including all state assessments, programs and funding activities as well as federal programs and funding activities unless specifically exempted by the GaDOE .

5. Beginning with the start of the 2006-2007 school year each school and school system shall include the GTID on all transcript records whether electronic or in print.

6. Beginning in the 2010-2011 school year, local boards of education shall require that student GTIDs be printed on student report cards.

Authority O.C.G.A. § 20-1-152; 20-1-154; 20-1-155; 20-2-160; 20-2-161.1; 20-2-161.2; 20-2-182; 20-2-320; 20-2-697; 20-2-740.

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